Contracts are a tool to hold both parties accountable.

Keep these considerations in mind when negotiating your next recycling contracts.

**MRF**
- Any good contract starts the relationship with an RFP. Don’t think about how you will handle contamination during contract negotiations, create guidelines in the RFP and start talking about this with your MRF early and often.

- All contamination is not created equal. Loads will be measured by weight, but outline the most problematic contaminants and ways to identify and report when they are in excess. Besides/beyond weight-based measures, consider identifying contamination volumetrically, or by number of specific items, or other techniques that can help measure progress.

- MRFs should have the right to reject loads and/or fine a community for contaminated loads. Get specific. Define contamination, how loads are inspected, how often loads are audited, how contaminated loads are reported, and how they can be disputed.

- Implement a FEEDBACK LOOP. You should be in communication with your MRF all year. Set up a system that automatically reports back to you and the hauler that evaluates route material quality daily and/or monthly.

- Consider incentives for exceptionally clean loads delivered to the MRF consistently over a period of time.
MRF MATERIAL TRACKING FORM

City: ___________________________        Hauler: __________________

Truck Number: __________________        Container Number (if drop-off): _________________

Route Number: __________________        Container Material (if drop-off): _________________
(e.g. bottles/cans, cardboard, paper)

QUALITY GRADE (circle one)

A Quality is acceptable. Less than 10% of material is contaminated.

B Quality is poor. 10% to 20% of material is contaminated

C Quality is bad. Over 20% of material is contaminated.

Grade B or C? Check main contaminant:

☐ Recyclables in Bags ☐ Refuse in Bags ☐ Loose bags/film ☐ Scrap Metal

☐ Wood Waste ☐ Large bulky/heavy Items ☐ Hazardous Waste ☐ Tanglers ☐ Textiles

Other: ___________________________________________

MRF Signature: ______________________________________

Driver Signature: ______________________________________

Grade B or C? Check main contaminant:

☐ Recyclables in Bags ☐ Refuse in Bags ☐ Loose bags/film ☐ Scrap Metal

☐ Wood Waste ☐ Large bulky/heavy Items ☐ Hazardous Waste ☐ Tanglers ☐ Textiles

Other: ___________________________________________

MRF Signature: ______________________________________

Driver Signature: ______________________________________